



📍 Baku, Azerbaijan  
✉️ lhashimli@khazar.org

## SUMMARY

A highly motivated professional with a strong work ethic and a proactive approach to new challenges. Demonstrates exceptional adaptability, interpersonal skills, and the ability to work independently with minimal supervision. Quick to acquire and apply new skills effectively in dynamic environments.

## SKILLS

- Punctuality
- Decision-making capabilities
- Strong Organization
- Administration Collaboration
- Student Motivation
- Organization
- Problem-solving skills
- Collaboration
- Verbal and written communication
- Computer Skills
- Organization and Time Management
- Friendly, Positive Attitude
- Critical Thinking
- Communication
- Problem Resolution
- Public Speaking
- Supervision and leadership
- Employee Motivation

# Lamiya Hashimli

## EXPERIENCE

April 2025 - Current  
**Internship Programs Coordinator** | Khazar University | Baku, Azerbaijan

March 2025 - Current  
**Department of Economics and Management Assistant** | Khazar University | Baku, Azerbaijan

December 2023 - Current  
**Exam Invigilator** | The State Examination Center of the Republic of Azerbaijan | Baku, Azerbaijan

August 2018 - March 2025  
**Russian Language Teacher** | Language | Baku, Azerbaijan

August 2024 - February 2025  
**The Assistant Dean for Student Affairs** | Khazar University | Baku, Azerbaijan

February 2023 - August 2024  
**Academic Tutor** | Western Caspian University | Baku, Azerbaijan

October 2022 - February 2023  
**Laboratory Assistant** | Western Caspian University | Baku, Azerbaijan

May 2021 - May 2022  
**Administrator** | Spektr H | Baku, Azerbaijan

November 2016 - May 2017  
**Manager** | Dispoint Agency | Baku, Azerbaijan

March 2016 - October 2016  
**Administrator** | Yashil Ada Kindergarten | Baku, Azerbaijan

August 2015 - December 2015  
**Primary School Teacher** | Little Leaders Kindergarten | Baku, Azerbaijan

March 2015 - July 2015  
**Volunteer Coordinator** | Baku 2015 1st European Games | Baku, Azerbaijan

## EDUCATION AND TRAINING

December 2023  
**Tutor Service Certificate**  
Western Caspian University, Baku  
Specialized Training For Tutors

December 2023  
**Examination Management And Technology Training** | Specialization in Hall Supervision  
State Examination Centre, Baku

July 2023  
**MBA** | Business Administration And Management  
Azerbaijan University, Baku

July 2021  
**Bachelor of Science** | English Teacher  
Azerbaijan University of Language, Baku

July 2016  
**Bachelor of Science** | Primary School Teacher  
Azerbaijan State Pedagogical University, Baku

## LANGUAGES

- Azerbaijan, C2
- English, B2
- Russian, C2
- Turkish, B2